

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One In-county Out-of-county (4 wks) Out-of-state (8 wks) Out-of-country (12 wks)

School Pine View School Destination New York, New York

Purpose Carnegie Hall Performance with Alan Zabriskie

Departing from Pine View School Date March 30, 2019 SAT Time 7:00am AM/PM

Returning from Pine View School Date April 2, 2019 TUES Time 11:00pm AM/PM

Grade/Class/Sport High School Choirs / Vocal Ensemble and HS Chorus

Person-in-charge Seth D. Gardner Phone (941) 416-0728

Method of transportation School bus (Attach School Bus Trip Requisition [011-85-TRN]) Charter bus
 Airline Other (Explain) Airplane

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements Students will pay for their own meals

Lodging arrangements Manhattan Concert Productions will secure hotels in Manhattan, close to Carnegie Hall.

Number of female students 40 Number of male students 20 Total 60 ✓

Number of female chaperones 5 Number of male chaperones 1 Total 6 ✓

Names of chaperones Camile Cline, Samuel Schenider, Madelena Lewicki, Paula Murray, Tanya Schreiberman, Kathy Hazel Hoff. ✓

Cost per student \$ \$1,600 Contact person if financial assistance is needed Seth D. Gardner: seth.gardner@sarasotacountyschools.net

It is understood that permission slips and Emergency Medical/Treatment Consent For Field Trips And/Or Other After School Activities (063-96-DIS) forms will be obtained from parents prior to the field trip.

Funding Source Individual Fundraiser PTO/PTA Internal funds
 Other (Explain) _____

Verification of student medical insurance was completed for out-of-county/overnight travel? Yes No

Principal Name (Print) Stephen Covert Approved Denied

Principal Signature [Signature] Date 6/6/18

Executive Director Name (Print) Steve Cantees Approved Denied

Executive Director Signature [Signature] Date 6/6/18

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program. Include any potential risks or hazards (e.g. water activity).

Performing at Carnegie Hall with Alan Zabriskie will allow students to work with a nationally recognized choir director from the University of Texas Tech. Students will learn the music in class and perform it on our concerts. When in New York, students will collaborate with schools from across the country to rehearse and perform at Carnegie Hall. Dr. Zabriskie will take the kids to a new level with interpretation and musicality. Students will also have the opportunity to interact with professional musicians and see a Broadway Musical.

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

Any student in the PVS high school choirs is allowed to participate in this opportunity.

3. Describe how students will be supervised once they arrive.

Each student will be assigned to a chaperon, who will be with them at all times. Each night, before lights out, we will make sure each student is in their appropriate room and then tape the door. We will check each door in the morning. Students are not allowed to be alone or without a chaperon in the city.

4. Should an emergency arise, how will communication and transportation be handled?

Should an emergency arise, we will work with local authorities, Manhattan Concert Productions and Risk Management to ensure the kids are first safe and then coordinate travel home. I will remain in constant contact with Dr. Cover and Mr. Cantees.